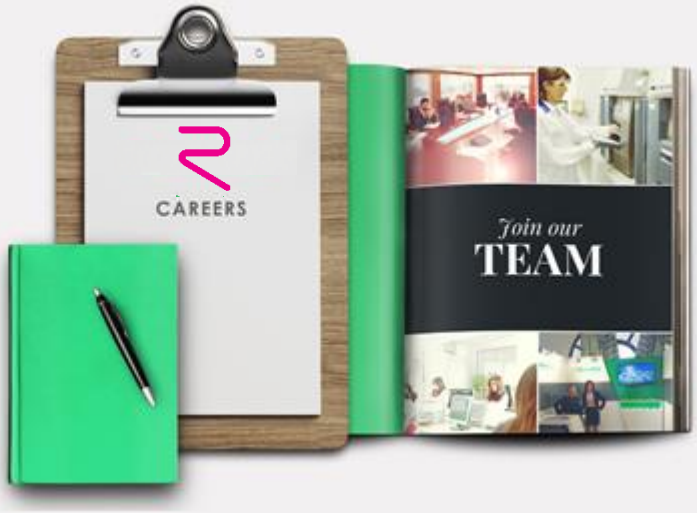
Remedica

Address
P.O. Box 51706
CY-3508, Limassol

Phone
Tel. : +357 25 553 000

Website
www.remedica.eu



Regulatory Affairs Scientist

Role

Act as a link between Remedica and regulatory authorities, providing the necessary documentation in order to obtain and/or maintain existing marketing authorisations and ensuring Remedica's regulatory compliance.

Duties and Responsibilities

- Preparing regulatory submissions (new registrations, renewals, variations) according to the requirements of each country following guidance from Supervisor
- Communicating with internal and external stakeholders responding to queries and requests following guidance from Supervisor.
- Updating departmental databases and reviewing of RIM records to ensure regulatory compliance.
- Assessing Change Requests following feedback from Supervisor for potential regulatory impact
- Informing all departments when approvals and withdrawals are received, registration/ renewal submissions have been sent.
- Compiling and/or preparing dossier sections, updating dossier sections and document versions, ensuring the validity of information to be submitted for all regulatory submissions.
- Monitoring regulations and guidelines relating to products and registration procedures, informing the relevant departments when necessary
- Assisting in the preparation of departmental documents such as procedures and/or SOPs

Qualifications for the job

- University degree in, Pharmacology, Pharmacy, Biology and any other relevant science field

Experience

- Previous experience as a Junior RA Officer considered an advantage

Required Skills

- Accuracy and close attention to detail
- Time management skills
- Organisation skills
- Strong written communication skills to provide concise and clear documentation
- Must be able to work in a fast-paced environment.
- Good computer skills
- Excellent knowledge of English language

An attractive remuneration package depending on qualifications that includes 13th and 14th salary, Provident Fund, medical cover, gym access, etc are offered. Interested candidates should apply online through Remedica's website www.remedica.eu